

LEVOLOR®

Roller Shades—Fabric/Solar/Banded

Cortinas enrollables: en tela / solares / en franjas

Stores à enroulement automatique – Tissu/solaire/rubané

INSTALLATION • OPERATION • CARE

INSTALACIÓN • MANEJO • CUIDADO

INSTALLATION • UTILISATION • ENTRETIEN



Motorized Control Lift – Cassette Valance

Elevación con control motorizado: cenefa de cassette

Commande de levage automatisé – Cantonnière à cassette

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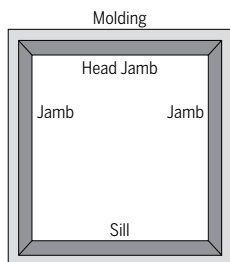
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WINDOW AND SHADE TERMINOLOGY

Thank you for purchasing LEVOLOR® Roller Shades. With proper installation, operation, and care, your new roller shade will provide years of beauty and performance. Please thoroughly review this instruction booklet before beginning installation.

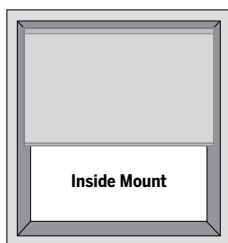
MOUNTING TYPES AND WINDOW TERMINOLOGY

If the installation brackets are mounted correctly, the rest of the installation process follows easily. To prepare for this important first step, review the mounting types and basic window terminology illustrated below.



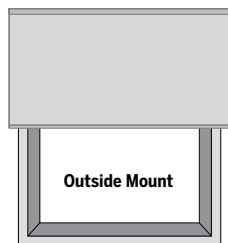
Window Components Terminology

- Collectively, the sill and jambs are called the "window casement" or "frame".



Inside Mount

- Shade fits within window opening.
- Great for windows with beautiful trim.



Outside Mount

- Shade mounts outside window opening.
- Increased light control and privacy.

GETTING STARTED

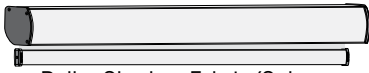
INSTALLATION OVERVIEW

- Confirm that the headrail and shade are the proper width and length.
- If installing several sets of shades, be sure to match them with the appropriate window.
- Check the installation surface to ensure that you have suitable fasteners and tools.
- Lay out and organize all parts and components.

Installation Brackets	
Your order will include the correct number of installation brackets for your shade width, as shown in the table below	
Shade Width (inches)	Number of Brackets per Shade
Up to 36	3
36 to 54	4
54 to 72	5
72 to 108	6
108 to 144	7

Additional brackets(s) will be provided to hold battery pack securely in place and to ensure shade is properly anchored.

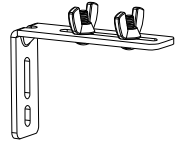
COMPONENTS INCLUDED IN THE BOX



Roller Shade – Fabric/Solar



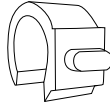
Roller Shade – Banded



Mounting Brackets
(L bracket only required on outside mount)



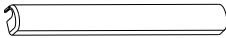
Hex Head Screws
(2 per Bracket)



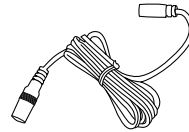
Motor Battery Clips



Standard Battery
Pack Tube



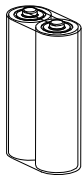
Satellite Battery
Mounting Kit
(optional)



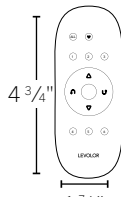
Extension Cable
(optional)



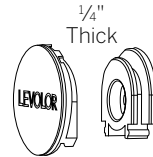
Remote Guide



AAA Battery
(2-Pack)



Remote Control



Remote Control
Holder

Remote Control Kit
(optional)

- Shade
- Mounting Brackets
- Installation Hardware

Optional items will be included, if selected at time of shade order.

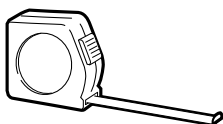
- Other items that are not required but may be included based on your selections at time of shade order.
 - Remote Control Kit
 - Satellite Battery Mounting Kit
 - Extension Cable

INSTALLATION

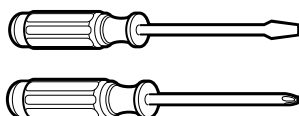
TOOLS AND FASTENERS YOU MAY NEED (not included)

The tools you will need for installing your shade will vary, depending on the installation surface and mounting bracket type.

Tools typically used for installation include:



Metal Tape Measure



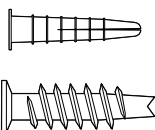
Screwdrivers
(both flat and Phillips head)



1/4" Nutdriver



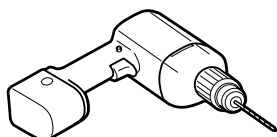
Safety Glasses



Drywall Anchors



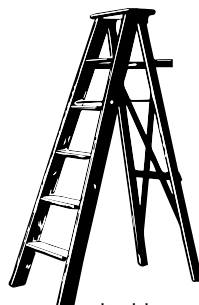
Pencil



Drill with Bits



Level



Ladder



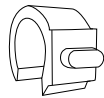
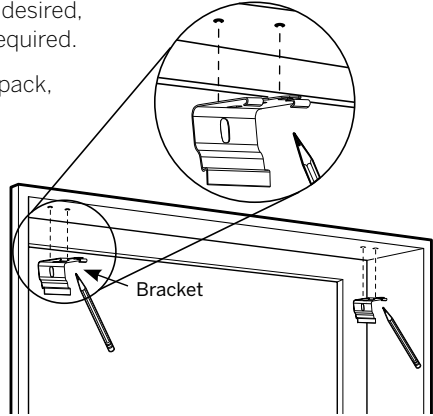
CAUTION: Use drywall anchors when mounting into drywall. (Not provided.) Failure to properly anchor shade could cause shade to fall possibly resulting in injury.

INSIDE MOUNT (IM)

STEP 1: MARKING THE BRACKET LOCATIONS

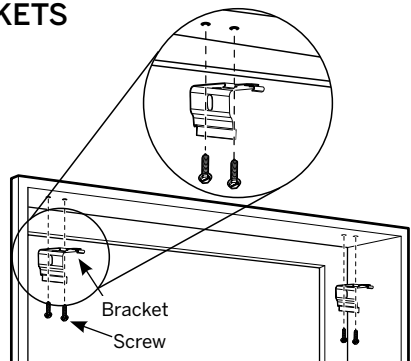
IMPORTANT: Before marking bracket locations, ensure that your bracket placement will not interfere with any components inside the headrail.

- Verify that the window casing has a minimum depth of 3 ½" for the standard battery installation.
 - If using the optional satellite battery pack, the minimum depth is 2 ⅛".
- If flush mount (fully recessed mount) is desired, a minimum mounting depth of 4 ¾" is required.
 - If using the optional satellite battery pack, the minimum depth is 3".
- Mark approximately 1" from each jamb for bracket location.
- Mark screw locations for each end bracket, 2 holes per bracket.
- For the battery pack, an extra shade bracket is provided and should be positioned 6-10" from the adjacent bracket.
- If more than three installation brackets come with your order, space additional bracket(s) evenly between the two end brackets, no more than 30" apart.
- Add the battery mounting clips to the "window side" of the two shade brackets which will also hold the battery pack.



STEP 2: INSTALLING THE BRACKETS

- Pre-drill screw holes.
 - If installing brackets into wood, use supplied screws.
 - If installing into drywall, use anchors in combination with supplied screws.
- Screw in brackets at marked locations.
- Ensure all brackets are square with each other.

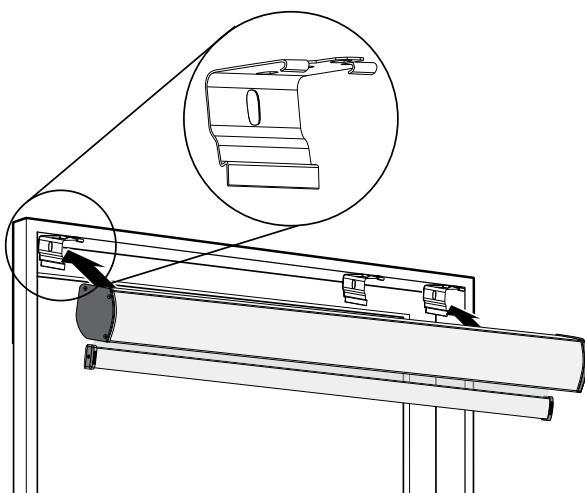


INSTALLATION

INSIDE MOUNT (IM)

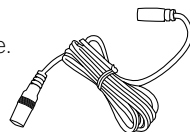
STEP 3: INSTALLING THE SHADE

- Hook the top, middle rib of the cassette valance onto all of the bracket hooks.
- Rotate the back of the cassette valance firmly upwards and toward the window until the groove at the bracket snaps into place.



STEP 4: MOTORIZATION INSTALLATION

- Snap battery pack into battery clips.
- Attach plug in cord to battery pack and the shade power cable.



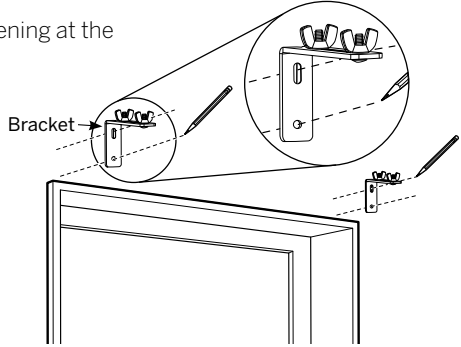
CAUTION: Be sure the brackets are properly engaged before operating the shade. Failure to do so may result in the shade falling and possible injury.

OUTSIDE MOUNT (OM)

STEP 1: MARKING THE BRACKET LOCATIONS

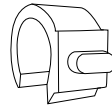
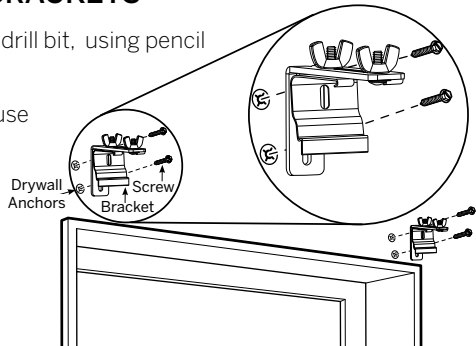
IMPORTANT: The brackets must be flush against a flat mounting surface. Do NOT mount brackets on curved molding.

- Center the shade over the window opening at the desired height.
- Mark screw locations for each L bracket approximately 3" from end of cassette, 2 holes per bracket.
 - Use a level to ensure all brackets are aligned.
- For the battery pack, an extra shade bracket is provided and should be positioned 6-10" from the adjacent bracket.
- If more than three installation brackets come with your order, space additional bracket(s) evenly between the two end brackets, no more than 30" apart.



STEP 2: INSTALLING THE BRACKETS

- Pre-drilling screw holes using a 1/16" drill bit, using pencil marks as a guide.
 - If installing brackets into wood, use supplied screws.
 - If installing into drywall, use anchors in combination with supplied screws.
- Screw in L brackets at marked locations, 2 screws per bracket.
- Ensure all L brackets are square with each other.
- Add the battery mounting clips to the two brackets which will hold the battery pack, which will be located on the far right side of the shade.
- Attach cassette mounting bracket to L bracket using screws and wingnuts.
 - Make sure the release tab is always mounted on the bottom.

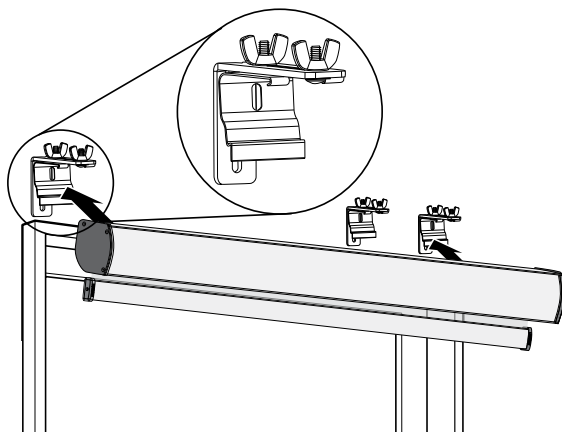


INSTALLATION

OUTSIDE MOUNT (OM)

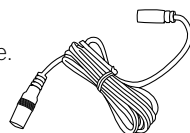
STEP 3: INSTALLING THE SHADE

- Hook the top, middle rib of the cassette valance onto all of the bracket hooks.
- Rotate the back of the cassette valance firmly upwards and toward the window until the groove at the bracket snaps into place.



STEP 4: MOTORIZATION INSTALLATION

- Snap battery pack into battery clips.
- Attach plug in cord to battery pack and the shade power cable.

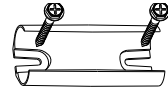


CAUTION: Be sure the brackets are properly engaged before operating the shade. Failure to do so may result in the shade falling and possible injury.

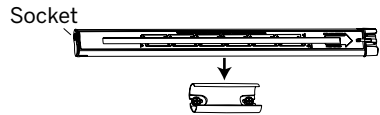
INSTALL SATELLITE BATTERY PACK (optional)

- Mark position of satellite battery wall mount bracket.
 - The satellite battery may be mounted in any orientation.
 - Position the battery pack close to the power cable.
 - The double-side tape is optionally provided to aid installation.

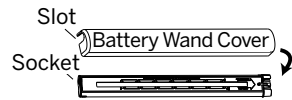
Wall Mount Bracket



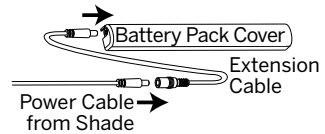
- Screw in the wall mount bracket.
- Insert batteries into battery wand, following the markings for correct orientation.
- Install the battery pack into the wall bracket.



- Attach the optional battery wand cover over the satellite bracket assembly.
 - Note that the cover is paintable.



- Plug power cord into battery wand.
- Plug the other end of the extension cable into the socket in the battery pack.



OPERATION

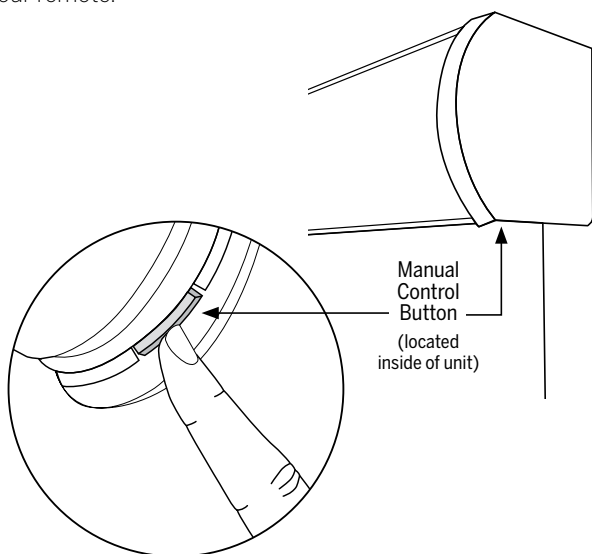
REMOTE OPERATION

- See the Remote Guide.



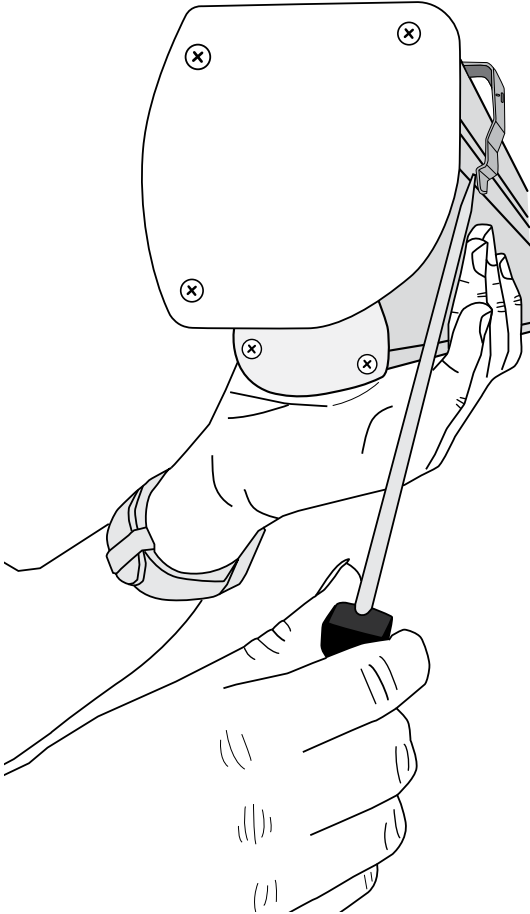
MANUAL OPERATION

- A manual control button is located on the motor side of the shade. This button can control the shade without the remote. This button is also used to program your remote.



REMOVING THE SHADE

- Fully raise the shade.
- Unplug battery pack from the shade.
- While holding the headrail, use a flathead screwdriver to engage the release tab on the bottom of all of the installation brackets.
- Rotate the bottom of the shade away from the window, fully releasing it from the brackets.
- Uninstall remaining brackets and battery pack if necessary.



CAUTION: Hold shade firmly when removing. Failure to do so may result in the shade falling and possible injury.

CLEANING AND CARE

CLEANING PROCEDURES

All LEVOLOR Roller Shades have multiple cleaning options.

NOTICE: Avoid contact with window cleaning products. Improper cleaning may void warranty.



DUSTING

Use a feather duster for regular cleaning.



FORCED AIR

Blow away dirt and debris using clean compressed air.



PROFESSIONAL INJECTION/EXTRACTION CLEANING

Call local on-site blind/shade cleaner that injects a cleaning solution into the fabric and extracts the dirty solution at the same time. The service is typically performed at home so you do not need to remove your window treatments.



VACUUMING

Use a low suction vacuum with a brush-type cleaner attachment; stroke lightly over the shade to clean.



SPOT-CLEANING/STAIN REMOVAL AT HOME

Use warm water and a mild soap, like Woolite® or Scotchgard®, if needed. Do not immerse shade in water.

WARRANTY

For complete warranty information visit LEVOLOR.com or call Customer Service at 1-800-LEVOLOR or 1-800-538-6567.

CONTACTING US

To contact LEVOLOR Customer Service regarding any questions or concerns you may have about your new shades, you may reach us at: 1-800-LEVOLOR (8:30 am – 6:30 pm EST)

www.LEVOLOR.com

ADDITIONAL PARTS AND SERVICES

Additional or replacement parts can be ordered, or shades can be repaired or restrung through our repair center. Please contact LEVOLOR customer service through www.LEVOLOR.com for a return authorization number.

